# <u>CITIES AND SPECIAL DISTRICTS</u> <u>BRANCH (CSD) – SPECIAL</u> <u>PURPOSE GOVERNMENTAL</u>

### **ENTITIES (SPGEs)**



DEPARTMENT FOR LOCAL GOVERNMENT

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## **Background and Purpose of the SPGE Program Creation**

- June 2012: Auditor's Study
  - The Auditor of Public Accounts (APA) conducted a comprehensive study on Special Purpose Governmental Entities (SPGEs) in Kentucky.
  - Identified significant oversight gaps in SPGE operations.
- November 14, 2012: Study Results
  - APA released findings in "Ghost Government—A Report on Special Districts in Kentucky."
  - Uncovered over 1,200 SPGEs in Kentucky, managing nearly \$3 billion annually.
  - Revealed operational confusion and mismanagement of funds due to inadequate regulatory laws.
- Legislative Response: 2013 HB 1
  - The General Assembly enacted 2013 HB 1 to address identified shortcomings.
  - Aimed to establish comprehensive oversight, reporting, and accountability measures for all SPGEs.
  - Focused on safeguarding public funds, promoting transparency, and enhancing governance.

### Enhancing Oversight with KRS 65A and the SPGE Portal

#### Establishment of KRS 65A

 2013 HB 1 introduced a new Kentucky Revised Statutes (KRS) Chapter, KRS 65A, aimed at enhancing oversight of Special Purpose Governmental Entities (SPGEs).

#### Reporting Requirements

- KRS 65A.020 mandates SPGEs to report to the Department for Local Government (DLG) through the SPGE reporting portal.
- Reporting deadline: July 1, 2014.

#### Purpose of the SPGE Reporting Portal

- The SPGE reporting portal is a centralized platform for SPGEs to submit administrative and financial information.
- All SPGEs are obligated to submit comprehensive annual reports, ensuring compliance with statutory requirements.
- Facilitates transparency and accountability by enabling consistent and thorough reporting.
- Promotes good governance and effective management of public resources.

### <u>Annual Reporting Requirements</u> for SPGEs under KRS 65A.020-030

#### Registration Form and Fee

- All taxing and non-taxing SPGEs are required to submit a registration form along with a fee
- The fee is determined based on the total annual revenues from two fiscal years prior
- Due no later than 15 days after the start of the fiscal year

#### Financial Disclosure Report

- Estimates
  - Due no later than 15 days after the start of the fiscal year
- Amended (i.e., Amendments)
  - Due no later than the last day of the fiscal year
- Actuals
  - Due no later than 60 days after the close of the fiscal year
- Audit or Attestation Engagement
  - SPGEs are obligated to undergo an audit or attestation engagement annually or once every four years
  - The engagement is determined by the higher of total annual revenues or appropriations from the current fiscal year
  - Due no later than 12 months after the close of the fiscal year

### **Registration Fee**

- Calculation Basis
  - The registration fee amount is determined by the annual receipts from all sources, provided on the SPGE's Actuals from two years prior
  - The fee amount is subject to change each fiscal year
- Fee Structure
  - The registration fee amount will be:
    - \$25.00 if the annual receipts from all sources is less than \$100,000.00
    - \$250.00 if the annual receipts from all sources is \$100,000.00 but less than \$500,000.00
    - \$500.00 if the annual receipts from all sources is \$500,000.00 or more

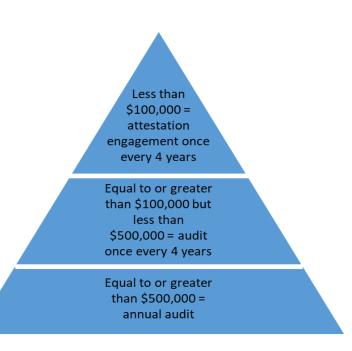
### Audit and Attestation Engagement Determination

#### Calculation Basis

 Pursuant to KRS 65A.030, the audit requirement for each fiscal year is determined based on the higher of the annual receipts from all sources or annual expenditures reported on the SPGE's Actuals

#### Calculation Components

- The total annual receipts include the sum of the following fields:
  - Total Revenues
  - Borrowed Money
  - Governmental Leasing Act
  - Loan(s) from Other Governmental
  - All Other Borrowed Money
- If grant exemptions were submitted and approved, the grant payouts would be subtracted from the higher total
- Dynamic Requirement
  - The audit requirement can vary each fiscal year based on total receipts or expenditures fluctuations



## **What Is Noncompliance?**

### **Noncompliance Criteria for SPGEs:**

- Fail to Submit Required Information
  - Failure to submit the Registration Form, Financial Disclosure Report, or Audit/Attestation Engagement

#### Fail to Pay Required Fees

• Failure to pay the required registration fee and unpaid newspaper fees. SPGEs cannot submit any information until payment is received

#### Submit Information Contrary to Statute

- Submitting information that does not adhere to the current Statute, such as entering all zeros when submitting the Estimates and Actuals
- Submitting a Financial Statement instead of an Annual Audit as required by statute
- Multi-year audits are not outlined in statute and are therefore not accepted

## **Noncompliance Penalties**

- Pursuant to KRS 65A.040, the following shall apply when a SPGE fails to submit information or submits noncompliant information:
  - State Funds Withheld
    - DLG shall notify the Finance and Administration Cabinet that the SPGE has failed to comply with the reporting requirements of KRS 65A.010 to 65A.090, and that any funds in the possession of any agency, entity, or branch of state government shall be withheld until further notice
    - DLG shall notify State Agencies that administer grants and other funds to SPGEs
  - Newspaper Publication of Noncompliance
    - Shall be published in the largest circulating newspaper in every county that the SPGE serves
    - The publication shall include the name of the SPGE's contact person, the SPGE's address and phone number, the names of all current Board Members, and a list of all noncompliant submissions
    - The SPGE shall be responsible for paying any publication fees
  - The Auditor of Public Accounts (APA) is informed of the SPGE's noncompliance
    - The Auditor of Public Accounts may initiate an audit or special examination of the SPGE at the expense of the SPGE
- Pursuant to KRS 65A.050, the SPGE may be administratively dissolved by DLG if the SPGE fails to file the information required by KRS 65A.020 for two or more consecutive years



## Finding the SPGE Public Portal

### **Website Domains**

### Domain for the DLG website – <u>https://dlg.ky.gov</u>



### **Website Domains**

Domain for the SPGE Portal – <u>https://spge.dlg.ky.gov/spge</u>

SPGE	
Log in Email	
Password	
Log in Forgot your password? Resend email confirmation	Continue to Public Portal as a Guest Guide to using the SPGE Public Portal ES Public Portal Help Center
Le	gacy SPGE Site 🕑

# **Login Page Features**

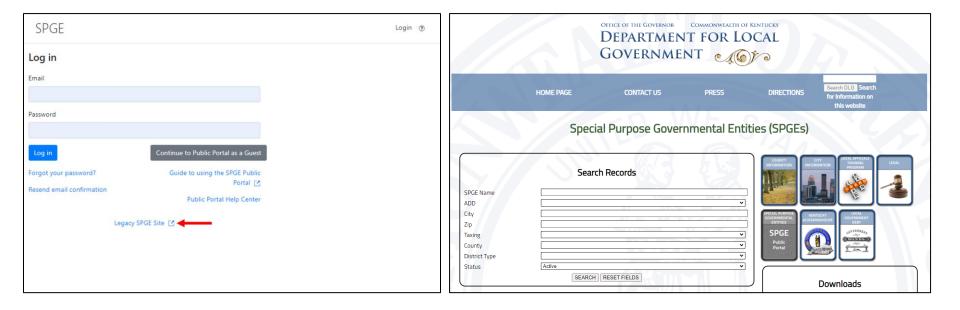


- Click the "Public Portal Help Center" link to access the Public Portal Help Center
- The Help Center provides the Cities and Special Districts (CSD) branch contact information, downloadable documents, training materials and videos, resources, and CSD staff information

SPGE		Login 🕐	SPGE Login ®
Log in Email			PUBLIC PORTAL HELP CENTER         Welcome to the Help Center for Public Portal Users (Guests). If you are an SPGE User, please visit the SPGE User Help Center.         CONTACT US         Email: djp-ccd@ky.gov
Log in	Continue to Public Portal as a Guest	]	Phone: 502-892-3490 - Please leave a detailed message         DOCUMENTS         • SPGE Public Portal - A Guide for County Officials (March 20, 2024),pdf         • Using the SPGE Public PortaLpdf
Forgot your password? Resend email confirmation	Guide to using the SPGE Public Portal [2] Public Portal Help Center •	←	Website Updates - SPGE Public Portal - June 2023.pdf     Aud; It Requirement <ul> <li>Attestation Engagement - Format.docx</li> </ul> <li>Calendars         <ul> <li>Cycle 1 - JANUARY Fiscal Year.doc</li> <li>Cycle 2 - JARIL Fiscal Year.doc</li> <li>Cycle 3 - JULY Fiscal Year.doc</li> <li>Cycle 3 - JULY Fiscal Year.doc</li> <li>Cycle 3 - JCUTOBER Fiscal Year.doc</li> <li>Cycle 4 - JOLY Fiscal Year.doc</li> <li>Cycle 4 - JOLY Fiscal Year.doc</li> </ul> </li>
			New Found     Are you a SPGE Questionnaire.pdf     Newsletters     volume 1. Release August 7. 2023 SPGE Public Governance Gazette.pdf     volume 1. Release August 7. 2023 SPGE Public Portal - June 2023.pdf

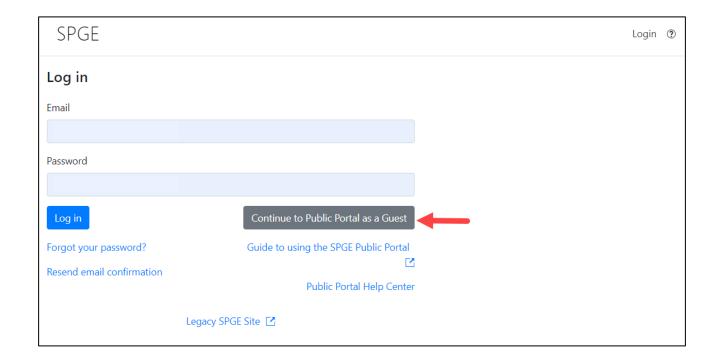
## Legacy SPGE Site

• Click the "Legacy SPGE Site" link to access the original DLG website



## **SPGE Public Portal Access**

- Click "Continue to Public Portal as a Guest" to access the SPGE Public Portal
- You do not need an email or password to login



## **Using the SPGE Public Portal**

## **Using the Search Field**

- Once on the SPGE Public Portal, enter search criteria in the search field
- Can search by entering full or partial name of the SPGE or County

SPGE										Welcome Guest L	ogin 🕐
SPGE Listing											
Search Q	Reset Grid										
EID 🔻	SPGE Name 🛛 🍸	Cycle Id 🛛 🔻	Cycle 🔻	District Type	Headquarted County	Counties Served	Taxing Authority	Status	Is Compliant	T	T
10004	Adair County Water District	1	Jan-Dec	Water District	Adair	Adair	false	Active	COMPLIANT	View	*
10012	Bath County Water District	1	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	View	- 1
10013	Sharpsburg Water District	1	Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT	View	
10026	Bracken County Water District	1	Jan-Dec	Water District	Bracken	Bracken	false	Active	COMPLIANT	View	- 1
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View	
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View	
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View	*
H 1 2 3 4	5 6 7 8 9	10 <b>&gt; &gt;</b>								1 - 10 of 1	979 items

## Search Field Example

• If you enter "Perry," you will see a list of all SPGEs with Perry in its name and all SPGEs located in Perry County

SPGE											
SPGE Listing											
perry Q	Reset Grid										
EID	SPGE Name	Cycle Id	Cycle <b>T</b>	District Type	Headquarted County	Counties Served	Taxing Authority	Status T	Is Compliant	T	
10873	Housing Authority of Hazard	4	Oct-Sep	Housing Authority	Perry	Perry	false	Active	COMPLIANT	View	
11994	Perry County Extension Service	3	Jul-Jun	Agricultural Extension	Perry	Perry	true	Active	COMPLIANT	View	
12092	Appalachian Industrial Authority	3	Jul-Jun	Industrial Development Authority/Economic Development	Perry	Floyd, Knott, Letcher, Martin, Perry, Pike	false	Active	NON-COMPLIANT	View	
12201	Perry County Sanitation District	3	Jul-Jun	Sanitation District	Perry	Perry	true	Active	NON-COMPLIANT	View	
12216	Hazard Perry County Tourism Commission	3	Jul-Jun	Tourist and Convention	Perry	Perry	false	Active	NON-COMPLIANT	View	
12244	Perry County Soil & Water Conservation	3	Jul-Jun	Soil and Water	Perry	Perry	false	Active	COMPLIANT	View	-
H H 1 2 3 1	• • •									1 - 10 of 29 item	10

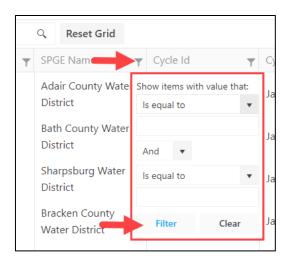
## **Search Using Filters**

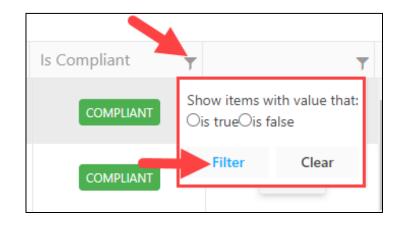
- Can search for SPGEs using the following filters:
  - EID, SPGE Name, Cycle ID, Cycle, District Type, Headquartered County, Counties Served, Taxing Authority, Status, and Is Compliant

SPGE											Welcome Guest	: Login 🅐
PGE Listing												
Search	Q	Reset Grid										
EID	T	SPGE Name	Cycle Id	Cycle 🔻	District Type	Headquarted County	Counties Served	Taxing Authority	Status 🔻	Is Compliant	T	T
10004		Adair County Water District	1	Jan-Dec	Water District	Adair	Adair	false	Active	COMPLIANT	View	r î
10012		Bath County Water District	1	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	View	
10013		Sharpsburg Water District	1	Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT	View	<i>i</i>
10026		Bracken County Water District	1	Jan-Dec	Water District	Bracken	Bracken	false	Active	COMPLIANT	View	
10048		East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View	1
10061		Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View	,
10077		Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View	-
		F 6 7 0 0	10 5 5								1 10	- £ 1070 items

## **How To Use Filters**

- 1. Click the filter in one of the fields
- 2. Search using one or more values, or by selecting "True" or "False"
- 3. Click "Filter"





### **EID Filter**

- Search for SPGEs by EID number
  - The SPGE Public Portal assigns an EID number to each SPGE to help differentiate them
  - This number cannot be changed
  - It is not the same as the Tax Identification Number (TIN) or Federal EIN Number
- 1. Click the filter
- 2. Select any of the options in the drawdown menus
- 3. Click "Filter"

SPGE Listing										
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EID	Y SPGE Name	Cycle Id 🛛 🔻	Cycle 🔻	District Type	Headquarted County	Counties Served	Taxing Authority	Status T	Is Compliant	Ŧ
10004	Show items with value that: Is equal to	1	Jan-Dec	Water District	Adair	Adair	false	Active	COMPLIANT	View
10012	And V	1	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	View
10013	Is equal to	<b></b>	Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT	View
10026	Filter Clear	1	Jan-Dec	Water District	Bracken	Bracken	false	Active	COMPLIANT	View
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View
K K 1 2 3	4 5 6 7 8 9	10 🕨 🕨								1 - 10 of 1979 items

## **SPGE Name Filter**

- Search for SPGEs by name
- 1. Click the filter
- 2. Select any of the options in the drawdown menus and enter any applicable information
- 3. Click "Filter"

SPGE											Welcome Guest Login	n (?)
SPGE Listing												
Search	٩	Reset Grid	1									
EID	T	SPGE Name	Y Cycle Id	Y Cycle	Y District Type	Headquarted County	Y Counties Served	Taxing Authority	Status	s Compliant	T	T
10004		Adair County Water District	Show items with value that: Is equal to	Jan-Dec	Water District	Adair	Adair	false	Active	COMPLIANT	View	<b>^</b>
10012		Bath County Water District	And 🔻	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	View	
10013		Sharpsburg Water Distre		Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT	View	
10026		Bracken County Water District	Filter Clear	Jan-Dec	Water District	Bracken	Bracken	false	Active	COMPLIANT	View	
10048		East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View	
10061		Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View	
10077		Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View	+
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### **Cycle ID Filter**

- Search for SPGEs by reporting fiscal year
  - Cycle ID 1 = Jan-Dec
  - Cycle ID 2 = Apr-Mar
  - Cycle ID 3 = Jul-Jun
  - Cycle ID 4 = Oct-Sep
- 1. Click the filter
- 2. Select any of the options in the drawdown menus and enter any applicable information
- 3. Click "Filter"

SPGE										Welcome Guest Login	•
SPGE Listing											
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EID	Y SPGE Name	Cycle Id	Y Cycle	The provide the provided and the provided a	Headquarted County	Counties Served	Taxing Authority	Status 🔻	Is Compliant	т	T
10004	Adair County Water District	1	Show items with value that: Is equal to	Water District	Adair	Adair	false	Active	COMPLIANT	View	<b>^</b>
10012	Bath County Water District	1	And V	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	View	
10013	Sharpsburg Water District	1	Is equal to 🔹	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT	View	ļ
10026	Bracken County Water District	1	Filter Clear	Water District	Bracken	Bracken	false	Active	COMPLIANT	View	
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View	
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View	
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View	-
H H 1 2 3	4 5 6 7 8 9	10 🕨 M								1 - 20 of 1979 iter	ems

## **Cycle Filter**

- Search for SPGEs by reporting fiscal year: Jan-Dec, Apr-Mar, Jul-Jun, or Oct-Sep
  - Water districts report on a calendar year, Jan-Dec, due to reporting requirements with PSC
  - Housing Authorities can report on any of the cycles. This is based on their reporting requirements with the Federal Government
- 1. Click the filter
- 2. Select any of the options in the drawdown menus and enter any applicable information
- 3. Click "Filter"

SPGE										Welcome Gu	uest Login 🕐
SPGE Listing											
Search Q	Reset Grid										
EID	SPGE Name	Cycle Id 🛛 🔻	Cycle	District Type	Headquarted County	Counties Served	Taxing Authority	Status T	Is Compliant	T	T
10004	Adair County Water District	1	Jan-Dec	Show items with value that: Is equal to	Adair	Adair	false	Active	COMPLIANT	v	/iew
10012	Bath County Water District	1	Jan-Dec	And 💌	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT		/iew
10013	Sharpsburg Water District	1	Jan-Dec	Is equal to 🔹	Bath	Bath, Nicholas	false	Active	COMPLIANT	V	/iew
10026	Bracken County Water District	1	Jan-Dec	Filter Clear	Bracken	Bracken	false	Active	COMPLIANT		'iew
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	v	/iew
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT		'iew
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	v	view -
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## **District Type Filter**

#### • Search for SPGEs by district type

- Agricultural Extension, Air Board, Air Pollution Control, Ambulance, Area Development District, Area Planning Commission, Cable Commission, Cemetery, Community Action Corporation, Community Correction Advisory, Community Improvement, Courthouse Commission, Drainage and Levee, Emergency Telephone Service, Fire Protection, Flood Control, Hospital, Housing Authority, Human Rights Commission, Humane Society, Industrial Development Authority/Economic Development, Landbank Authority, Library, Mass Transit Authority, Mental Health, Other, Parks and Recreation, Performing Arts, Public Health, Public Health (Fee Exempt), Public Utilities (With Components), Recycling, Regional Jail, Rescue Squad, Riverport Authority, Road District, Sanitation District, Senior Center, Sewer District, Soil and Water Conservation, Solid Waste Management, Tourist and Convention Commission, TVA Municipal Utilities (With Components), Utility Provider (Combined), Volunteer Fire, Water Commission, Water District, Watershed Conservancy
- 1. Click the filter
- 2. Select any of the options in the drawdown menus and enter any applicable information
- 3. Click "Filter"

SPGE										Welcome Guest	Login 🕐
SPGE Listing											
Search Q	Reset Grid										
EID	SPGE Name	Cycle Id	Cycle 🔻	District Type	Headquarted County	Counties Served	Taxing Authority	Status 🔻	Is Compliant	T	Ŧ
10004	Adair County Water District	1	Jan-Dec	Water District	Show items with value that: Is equal to	Adair	false	Active	COMPLIANT	View	Î
10012	Bath County Water District	1	Jan-Dec	Water District	And 🔻	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	View	
10013	Sharpsburg Water District	1	Jan-Dec	Water District	Is equal to 🔹	Bath, Nicholas	false	Active	COMPLIANT	View	
10026	Bracken County Water District	1	Jan-Dec	Water District	Filter Clear	Bracken	false	Active	COMPLIANT	View	
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View	
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View	
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View	-
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## **Headquartered County Filter**

- Search for SPGEs by their headquartered county
- 1. Click the filter
- 2. Select any of the options in the drawdown menus and enter any applicable information
- 3. Click "Filter"

SPGE										Welcome Guest	Login
SPGE Listing											
Search	د Reset Grid										
EID	T SPGE Name	Cycle Id	Cycle T	District Type	Headquarted County	Y Counties Served	Taxing Authority	Status 🔻	Is Compliant	T	T
10004	Adair County Water District	1	Jan-Dec	Water District	Adair	Show items with value that: Is equal to	false	Active	COMPLIANT	View	<b>^</b>
10012	Bath County Water District	1	Jan-Dec	Water District	Bath	And 🔻	false	Active	COMPLIANT	View	- 1
10013	Sharpsburg Water District	1	Jan-Dec	Water District	Bath	Is equal to 🔹	false	Active	COMPLIANT	View	
10026	Bracken County Water District	1	Jan-Dec	Water District	Bracken	Filter Clear	false	Active	COMPLIANT	View	
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View	
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View	
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View	-
N 1 2	3 4 5 6 7 8 9	10 <b>&gt; H</b>								1 - 20 of 1	1979 items

## **Counties Served Filter**

- Search for SPGEs by counties served
- 1. Click the filter
- 2. Select any of the options in the drawdown menus and enter any applicable information
- 3. Click "Filter"

SPGE										Welcome Guest Login 🕐
SPGE Listing										
Search Q	Reset Grid					<b>N</b>				
EID	SPGE Name	Cycle Id	Cycle <b>T</b>	District Type	Headquarted County	Counties Served	Taxing Authority	Status 🔻	Is Compliant	T
10004	Adair County Water District	1	Jan-Dec	Water District	Adair	Adair	Show items with value that: Is equal to	Active	COMPLIANT	View
10012	Bath County Water District	1	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	And 🔻	Active	COMPLIANT	View
10013	Sharpsburg Water District	1	Jan-Dec	Water District	Bath	Bath, Nicholas	Is equal to 🔻	Active	COMPLIANT	View
10026	Bracken County Water District	1	Jan-Dec	Water District	Bracken	Bracken	Filter Clear	Active	COMPLIANT	View
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View

## **Taxing Authority Filter**

- Search for SPGEs by their ability to impose taxes
- 1. Click the filter
- 2. Select "True" or "False"
- 3. Click "Filter"

SPGE										Welcome Guest Login	?
SPGE Listing											
Search Q	Reset Grid										
EID	SPGE Name	Cycle Id 🛛 🔻	Cycle 🔻	District Type	Headquarted County	Counties Served	Taxing Authority	Status	Is Compliant		T
10004	Adair County Water District	1	Jan-Dec	Water District	Adair	Adair	false t	ihow items with value hat: Dis trueOis false	COMPLIANT	View	*
10012	Bath County Water District	1	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Filter Clear	COMPLIANT	View	
10013	Sharpsburg Water District	1	Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT	View	
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10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View	
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View	-
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### **Status Filter**

- Search for SPGEs by their status
  - <u>Active:</u> SPGEs that are currently in the compliance and noncompliance process
  - Hold: SPGEs that are temporarily not in the compliance and noncompliance process
  - <u>Process Dissolution</u>: SPGEs in the process of ceasing operations and will no longer exist
  - <u>Process Declass</u>: entities that should not be classified as SPGEs and are being removed from the system
  - <u>Result Merged:</u> SPGEs that no longer exist due to combining with another SPGE
  - <u>Result Dissolved:</u> SPGEs that completed the process of ceasing operations and no longer exist
  - <u>Result Declassed</u>: entities that are note classified as SPGES and are removed from the system
  - <u>75 Exempt</u>: any fire protection district operating under KRS Chapter 75, with the higher of annual receipts from all sources or annual expenditures of less than \$100,000, that is required to report to the Fire Commission, not DLG
  - <u>273 Exempt:</u> any volunteer fire department incorporated under KRS Chapter 273. These districts began reporting to the Fire Commission in FY 2019
- 1. Click the filter
- 2. Select any of the options in the drawdown menus and enter any applicable information
- 3. Click "Filter"

#### SPGE

Welcome Guest Login ③

SPGE Listing											
Search	Q	Reset Grid									
EID	T	SPGE Name	Cycle Id	Cycle 🔻	District Type	Headquarted County	Counties Served	Taxing Authority	Status	Is Compliant	T
10004		Adair County Water District	1	Jan-Dec	Water District	Adair	Adair	false	Active	Show items with value that: Is equal to	View
10012		Bath County Water District	1	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	And 🔻	View
10013		Sharpsburg Water District	1	Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	Is equal to 🔻	View
10026		Bracken County Water District	1	Jan-Dec	Water District	Bracken	Bracken	false	Active	Filter Clear	View
10048		East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View
10061		Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View
10077		Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View -
N 1 2	3 4	5 6 7 8 9	10 • •								1 - 10 of 1979 items

## <u>Is Compliant Filter</u>

- Search for SPGEs by their compliance status
  - COMPLIANT : SPGE has submitted all required documents and **is not at risk** of resulting noncompliance penalties
  - NON-COMPLIANT : SPGE has not submitted all required documents and **is at risk** of resulting noncompliance penalties
  - NON-COMPLIANT : SPGE is missing at least one task in the Open Task list and may also be missing at least one audit or attestation engagement and **is at risk** of resulting noncompliance penalties
- 1. Click the filter
- 2. Select "True" or "False"
- 3. Click "Filter"

SPGE	Welcome Guest Login 🛞
SPGE Listing	

5											
Search Q	Reset Grid										
EID	SPGE Name	Cycle Id 🔻	Cycle T	District Type	Headquarted County	Counties Served	Taxing Authority	Status T	Y Is Compliant	T	T
10004	Adair County Water District	1	Jan-Dec	Water District	Adair	Adair	false	Active	COMPLIANT	Show items with value that: Ois trueOis false	•
10012	Bath County Water District	1	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	Filter Clear	
10013	Sharpsburg Water District	1	Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT	View	
10026	Bracken County Water District	1	Jan-Dec	Water District	Bracken	Bracken	false	Active	COMPLIANT	View	
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View	
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View	
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT	View	-
× × 1 2 3 4	4 5 6 7 8 9	10 🕨 🕨								1 - 20 of 1979 it	tems



## **Reset Grid**

• Click "Reset Grid" to clear the search field and all filters

SPGE										Welcome Guest Log	in 🕐
SPGE Listing											
perry Q	Reset Grid	-									
EID	SPGE Name	Cycle Id	Cycle 🔻	District Type	Headquarted County	Counties Served	Taxing Authority	Status 🔻	Is Compliant		T
10873	Housing Authority of Hazard	4	Oct-Sep	Housing Authority	Perry	Perry	false	Active	COMPLIANT	View	<b>^</b>
11994	Perry County Extension Service	3	Jul-Jun	Agricultural Extension	Perry	Perry	true	Active	COMPLIANT	View	
12092	Appalachian Industrial Authority	3	Jul-Jun	Industrial Development Authority/Economic Development	Perry	Floyd, Knott, Letcher, Martin, Perry, Pike	false	Active	NON-COMPLIANT	View	
12201	Perry County Sanitation District	3	Jul-Jun	Sanitation District	Perry	Perry	true	Active	NON-COMPLIANT	View	
12216	Hazard Perry County Tourism Commission	3	Jul-Jun	Tourist and Convention	Perry	Perry	false	Active	NON-COMPLIANT	View	
12244	Perry County Soil & Water Conservation	3	Jul-Jun	Soil and Water	Perry	Perry	false	Active	COMPLIANT	View	-
× 1 2 3 1	▶ ▶									1 - 10 of 29	9 items

## **View SPGE Dashboard**

• Once the desired SPGE is found, click "View" to access the SPGE Dashboard

SPGE										Welcome (	Guest Login 🕐
SPGE Listing											
Search Q	Reset Grid										
EID	SPGE Name	Cycle Id	Cycle	District Type	Headquarted County	Counties Served	Taxing Authority	Status	Ts Compliant	T	T
10004	Adair County Water District	1	Jan-Dec	Water District	Adair	Adair	false	Active	COMPLIANT		View
10012	Bath County Water District	1	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	$\rightarrow$	View
10013	Sharpsburg Water District	1	Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT		View
10026	Bracken County Water District	1	Jan-Dec	Water District	Bracken	Bracken	false	Active	COMPLIANT		View
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT		View
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT		View
10077	Big Sandy Water District	1	Jan-Dec	Water District	Boyd	Boyd, Carter, Johnson,	false	Active	COMPLIANT		View -

## **Go Back to SPGE Public Portal**

- You are now on the SPGE Dashboard
- Click the SPGE icon at anytime to go back to the SPGE Public Portal

SPGE	←							W	elcome Guest Login 🕐
	INTY WATER DISTRICT	01/2015							ACTIVE COMPLIANT
~ OPEN	TASKS (REGISTRATION & FINANCIA	AL DISCLOSURE REPORTING)							
FY	Task		Description			Due Date	Due		
2023	Budget Year End Actuals		Budget Year End	Actuals	03/29/2024	11 days from no	w		
2024	Budget Amendments		Amendments to	the budget	12/31/2024	288 days from now			
2024	Budget Year End Actuals		Budget Year End Actuals			04/01/2025	379 days from now		
~ AUDIT	REQUIREMENT TASKS								
FY	Requirement	Due Date	Due	Completed Date	Status			Exempt	Exempt Reason
2015	Annual Audit	12/31/2016		02/25/2016	Complian	it			
2016	Annual Audit	12/31/2017		02/28/2017	Complian	it			
2017	Annual Audit	12/31/2018		03/27/2018	Complian	t			



## **Dashboard Sections**

- Each SPGE Dashboard consists of the following sections:
  - Open Tasks (Registration & Financial Disclosure Reporting), Audit Requirement Tasks, Closed Tasks, Documents, SPGE Information, Oversight Agencies, Creation & Operational Information, Board Meetings, Board Members, Grant Exemptions, and Affidavits
- Click the down arrow in each section to open it and view the information there. Click the arrow again to close the section

PGE								W	elcome Guest Login 🧃	
: 10012   CYC	NTY WATER DISTRICT	DATE: 01/01/2015							ACTIVE COMPLIAN	
✓ OPEN TA	ASKS (REGISTRATION & FI	NANCIAL DISCLOSURE REP	ORTING)							
FY	Task		Descriptio	n		Due Date	Due	Due		
2023	Budget Year End Actuals			Budget Year End Actuals			9 days from	9 days from now		
2024	Budget Amendments			Amendments to the budget			286 days fro	286 days from now		
2024	Budget Year End Actuals			Budget Year End Actuals			377 days fr	om now		
✓ AUDIT R FY	REQUIREMENT TASKS	Due Date	Due	Completed Date	Status			Exempt	Exempt Reason	
2015	Annual Audit	12/31/2016		02/25/2016	Compliant	t				
2016	Annual Audit	12/31/2017		02/28/2017	Compliant	t				
2017	Annual Audit	12/31/2018		03/27/2018	Compliant	t				
2018	Annual Audit	12/31/2019		03/14/2019	Compliant	t				
2019	Annual Audit	12/31/2020		02/26/2020	Compliant	t				
2020	Annual Audit	12/31/2021		07/25/2023	Received L	ate Submission				
2021	Annual Audit	12/31/2022		07/27/2023	Received L	ate Submission				

#### **Open Tasks**

- Shows tasks with past and upcoming due dates
  - Tasks in **red** text are past due
  - Tasks in **orange** text are due in 15 days or less
  - Tasks in **black** text have due dates that are more than 15 days away
- Tasks include registration forms, fees, budget estimates, budget amendments, and year-end actuals
- Tasks in this section have not been submitted and cannot be viewed

S	PGE								Welco	me Guest Login 🏾 🔊
		Y WATER DISTRICT	/01/2015							
	✓ OPEN TASK	S (REGISTRATION & FINANCI/	AL DISCLOSURE REPORTIN	G)						
	FY	Task		Description			Due Date	Due		
	2023	Budget Year End Actuals		Budget Year E	Ind Actuals		03/29/2024	9 days from now		
	2024	Budget Amendments		Amendments to the budget			12/31/2024	286 days from now		
	2024	Budget Year End Actuals		Budget Year End Actuals			04/01/2025	377 days fro	m now	
Ī	✓ AUDIT REQ	UIREMENT TASKS								
	FY	Requirement	Due Date	Due	Completed Date	Status			Exempt	Exempt Reason
	2015	Annual Audit	12/31/2016		02/25/2016	Compliant				
	2016	Annual Audit	12/31/2017		02/28/2017	Compliant				
	2017	Annual Audit	12/31/2018		03/27/2018	Compliant				
	2018	Annual Audit	12/31/2019		03/14/2019	Compliant				
	2019	Annual Audit	12/31/2020		02/26/2020	Compliant				
	2020	Annual Audit	12/31/2021		07/25/2023	Received I	ate Submission			
	2021	Annual Audit	12/31/2022		07/27/2023	Received I	ate Submission			

# Audit Requirement Tasks

- Shows required audit and attestation engagement tasks
- "TBD" is shown until the year-end actuals for that fiscal year are submitted
- Audits and attestation engagements cannot be viewed in this section. They can be viewed in the Documents section

	NTY WATER DISTRICT	DATE: 01/01/2015						ACTIVE	
2023	Budget Year End Actu	als	Budget Yea	ar End Actuals	03/29/2024	9 days from	now		
2024	Budget Amendments	dget Amendments Am		nts to the budget	12/31/2024	286 days fro	om now		
2024	Budget Year End Actu	Budget Year End Actuals Bu		ar End Actuals	04/01/2025	377 days fro	om now		
AUDIT R	EQUIREMENT TASKS								
FY	Requirement	Due Date	Due	Completed Date	Status		Exempt	Exempt	Reason
2015	Annual Audit	12/31/2016		02/25/2016	Compliant				
2016	Annual Audit	12/31/2017		02/28/2017	Compliant				
2017	Annual Audit	12/31/2018		03/27/2018	Compliant				
2018	Annual Audit	12/31/2019		03/14/2019	Compliant				
2019	Annual Audit	12/31/2020		02/26/2020	Compliant				
2020	Annual Audit	12/31/2021		07/25/2023	Received Late Submission				
2021	Annual Audit	12/31/2022		07/27/2023	Received Late Submission				
2022	Annual Audit	12/31/2023		01/10/2024	Received Late Submission				
2023	null				TBD				
2024	null				TBD				

#### **Closed Tasks**

- Shows tasks that have been submitted
- These tasks include registration forms, fees, budget estimates, budget amendments, and year-end actuals
- These tasks have been submitted and can be viewed

CLOSE	OSED TASKS								
FY	Task	Description	Due Date	Completed Date	Exempt	Exempt Reason			
2024	Registration	Submit the Registration & Board Reporting Form	01/15/2024	01/10/2024			View		
2024	Registration Fee	Pay annual registration fee	01/15/2024	01/10/2024			View		
2024	Budget Estimates	Budget figures, adopted by the SPGE's board	01/15/2024	01/10/2024			View		
2023	Registration	Submit the Registration & Board Reporting Form	01/15/2023	11/28/2022			View		
2023	Registration Fee	Pay annual registration fee	01/15/2023	01/17/2023			View		
2023	Budget Estimates	Budget figures, adopted by the SPGE's board	01/15/2023	01/17/2023			View		
2023	Budget Amendments	Amendments to the budget	12/31/2023	01/10/2024			View		
2022	Registration	Submit the Registration & Board Reporting Form	01/15/2022	12/08/2021			View		
2022	Registration Fee	Pay annual registration fee	01/15/2022	01/13/2022			View		
2022	Budget Estimates	Budget figures, adopted by the SPGE's board	01/15/2022	01/13/2022			View		
2022	Budget Amendments	Amendments to the budget	12/31/2022	05/20/2022			View		
2022	Budget Year End Actuals	Budget Year End Actuals	04/01/2023	07/28/2023			View		

#### **Documents**

- Shows submitted audits, attestation engagements, affidavits, etc.
- Click "View" to view the documents

	WATER DISTRICT N-DEC   PARTICIPATION DATE: 01/01/2015		ACTIVE COMPLIANT
✓ DOCUMENTS			
Year	Document Type	Document Name	
2022	Audit	Audit 2022.pdf	View
2021	Audit	Bath Co WD 2021.pdf	View
2020	Audit	Audit 2020.pdf	View
2019	Audit	2019-Audit-2.pdf	View
2018	Audit	2018-Audit-2.pdf	View
2017	Audit	2017-Audit-2.pdf	View
2016	Audit	2016-Audit-2.pdf	View
2015	Audit	2015-Audit-2.pdf	View
2014	Audit	2014-Audit-2.pdf	View

# **SPGE Information**

• Shows the SPGE's basic information, such the SPGE's name, address, cycle information, and contact information

BATH COUNTY WATER DISTRICT EID: 10012   CYCLE: JAN-DEC   PARTICIPATION DATE: 01/01/201	5					ACTIVE	
✓ SPGE INFORMATION							
SPGE Name					Cycle		
Bath County Water District					Jan-Dec		
Taxing Authority		Headquarted County		Counties Served			
No		Bath		Bath, Menifee, N	Montgomery, Rowan		
Type of Services			Operational Boundaries				li
Water Service			Service in 4 counties: Bath, Menife	e, Montgomery, and	Rowan		
ADDRESS		"	CONTACT				
Street			Phone		Fax		
PO BOX 369			(606) 683-6363		(606) 683-9917		
City	State	Zip	Name				
SALT LICK	KY	40371	Mark Crouch				
			Email		Website Url		
			bathcowater@roadrunner.com				

# **Oversight Agencies**

 Shows information pertaining to agencies that assist the SPGE or have input regarding the SPGE's operations

BATH COUNTY WATER EID: 10012   CYCLE: JAN-DEC   PAI							ACTIVE COMPLIANT
2014	Audit	2014-	Audit-2.pdf			View	
> SPGE INFORMATION							
✓ OVERSIGHT AGENCIES							
Name		Street	City	State	Zip	Phone	
KY Division of Water		300 SOWER BLVD	FRANKFORT	KY	40601	(502) 564-3410	
KY Public Service Comm.		211 SOWER BLVD	FRANKFORT	KY	40601	(502) 564-3940	
County Government		19 EAST MAIN ST	OWINGSVILLE	KY	40360	(606) 674-6346	
CREATION & OPERATION	ONAL INFORMATION						
> BOARD MEETINGS							
> BOARD MEMBERS							
> GRANT EXEMPTIONS							

#### **<u>Creation & Operational</u>** <u>**Information**</u>

• Shows information pertaining to how the SPGE was created

BATH COUNTY WATER I EID: 10012   CYCLE: JAN-DEC   PAR								ACTIVE	
2014	Audit		2014-Audit	ι-2.pdf			View		
> SPGE INFORMATION									
> OVERSIGHT AGENCIES									
✓ CREATION & OPERATION	ONAL INFORMATION								
District Type			KRS Established			Date Established			
Water District		G	74.012			6/10/1964			
Most Recent FY Audited					Establishing Entity				
2022					County				
KRS under which SPGE Ope	rates				Ethics Ordinance				
74.010 - 74.415					County				
> BOARD MEETINGS									
> BOARD MEMBERS									
> GRANT EXEMPTIONS									

#### **Board Meetings**

• Shows the current board meeting date, time, and location

BATH COUNTY WATER DISTRICT EID: 10012   CYCLE: JAN-DEC   PARTICIPATION DATE: 01/01/2015		ACTIVE COMPLIANT
> OVERSIGHT AGENCIES		
> CREATION & OPERATIONAL INFORMATION		
✓ BOARD MEETINGS		
Meeting Frequency		
4th Monday of each month 7 p.m.		
Street		
21 CHURCH STREET		
City	State	Zip
SALT LICK	KY	40371
Video Conference URL		
> BOARD MEMBERS		
> GRANT EXEMPTIONS		

# **Board Members**

Shows past and current board members

	WATER DISTRIC									
> SPGE INFORM	> SPGE INFORMATION									
> OVERSIGHT A	GENCIES									
> CREATION &	OPERATIONAL INF	ORMATION								
> BOARD MEET	INGS									
V BOARD MEMI	BERS									
First Name	Last Name	Title	Street	City	State	Zip	Phone	Term	Term Expires	
Rodney	Donathan	Secretary	849 CARDINAL LN	OWINGSVILLE	KY	40360	(606) 683-6363	4th	3/2/2024	
Mike	Ginter	Financial Officer	209 OAKLAND RD	OWINGSVILLE	KY	40360	(606) 683-6363	2nd	4/4/2027	
Jeanette	Walton	Commissioner	1483 MOORES FERRY RD	OWINGSVILLE	KY	40360	(606) 683-6363	1st	5/13/2025	
Valorie	Ousley	Commissioner	1689 PEASTICKS RD	OWINGSVILLE	KY	40360	(606) 683-6363	1st	8/8/2027	

> GRANT EXEMPTIONS

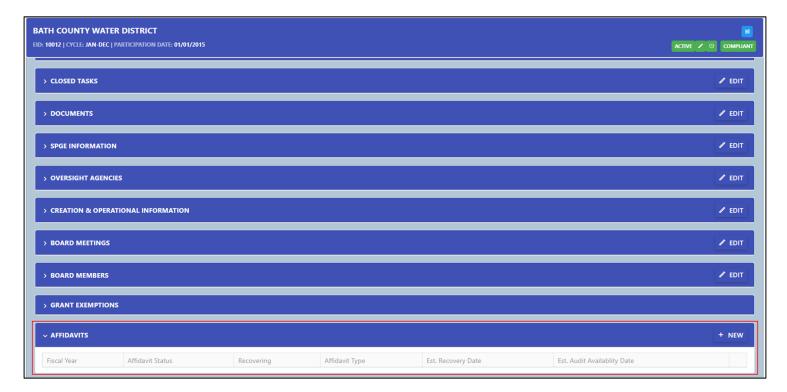
#### **Grant Exemptions**

- Shows any submitted grant exemptions
- SPGEs are encouraged to submit a grant exemption when the SPGE receives a nonrecurring and non-operating grant that the raises the SPGE's total annual revenues or appropriations, causing the SPGE to have a higher registration fee and a more stringent audit requirement

	ATH COUNTY WATER   D: 10012   CYCLE: JAN-DEC   PAF	DISTRICT RTICIPATION DATE: 01/01/2015					ACTIVE COMPLIANT
	2016	Audit		2016-Audit-2.pdf		View	
	2015	Audit		2015-Audit-2.pdf		View	
	2014	Audit		2014-Audit-2.pdf		View	
	<ul> <li>&gt; SPGE INFORMATION</li> <li>&gt; OVERSIGHT AGENCIES</li> <li>&gt; CREATION &amp; OPERATION</li> <li>&gt; BOARD MEETINGS</li> </ul>						
Ļ	> BOARD MEMBERS						
	✓ GRANT EXEMPTIONS						
	Fiscal Year	Grant Date	Grant Amount	Source	Purpose Category	Purpose	Grant Status
							I



- Shows any submitted affidavits
- Pursuant to KRS 65.037, local governments can submit an affidavit in lieu of a required record if the record has been lost, damaged, or destroyed
  - Note: "Record" means a record, document, data, or information required to be produced by a local government no matter the format
- The affidavit cannot be submitted in lieu of a required record if a person tampers with a record with the intent of invoking the provisions of KRS 65.037





# **Printing and Saving Documents**

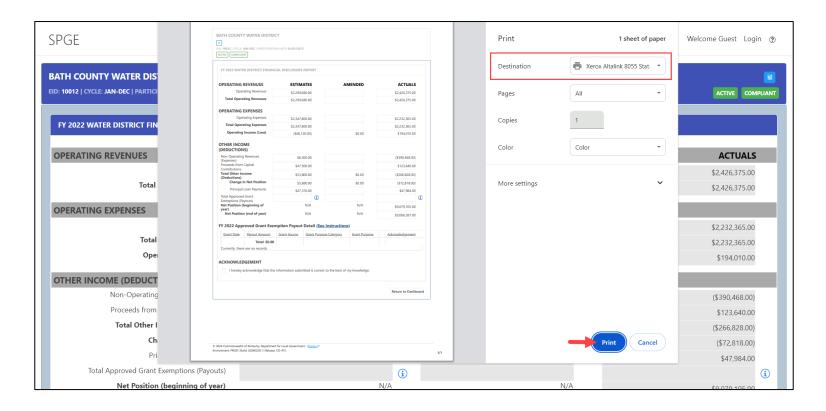
# **View and Print/Save Documents**

- Click "View" to see documents in the Closed Tasks and Documents sections
  - The Closed Tasks section contains the registration form, fee, budget, housing authority exclusion form, TVA form, etc.
  - The Documents section shows audits and attestation engagements
- After opening a document, it can be printed and saved

	( WATER DISTRICT AN-DEC   PARTICIPATION DATE: 01/01/2015		ACTIVE COMPLIANT
	5		
Year	Document Type	Document Name	
2022	Audit	Audit 2022.pdf	View
2021	Audit	Bath Co WD 2021.pdf	View
2020	Audit	Audit 2020.pdf	View
2019	Audit	2019-Audit-2.pdf	View
2018	Audit	2018-Audit-2.pdf	View
2017	Audit	2017-Audit-2.pdf	View
2016	Audit	2016-Audit-2.pdf	View
2015	Audit	2015-Audit-2.pdf	View
2014	Audit	2014-Audit-2.pdf	View

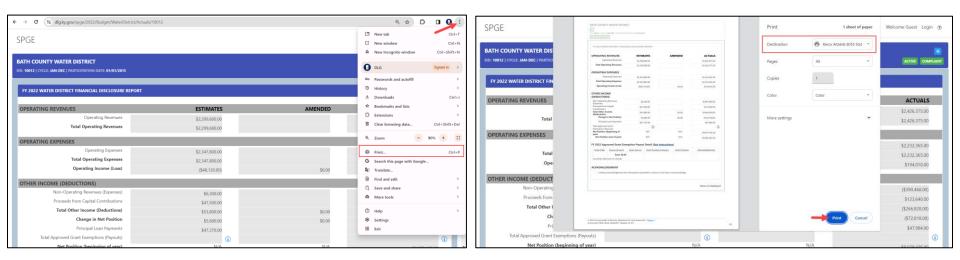
# **Printing Documents: Option 1**

- 1. Click and hold the "Ctrl" and the "P" keys on your computer keyboard
- 2. A screen will appear prompting you to select a printer and then click "Print"



# **Printing Documents: Option 2**

- 1. Click the three vertical dots in the top right corner of your screen and select "Print"
- 2. A screen will appear prompting you to select a printer and then click "Print"



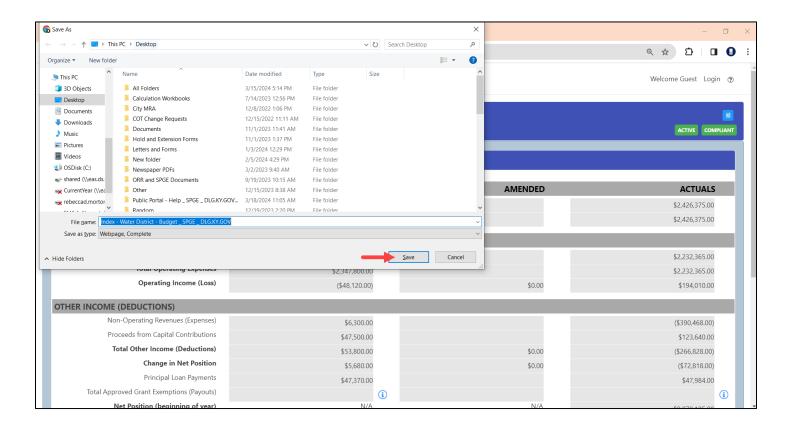
# **Printing Documents: Option 3**

- 1. Right mouse click on your screen. A box will appear, click "Print"
- 2. A screen will appear prompting you to select a printer and then click "Print"

SPGE			Welcome Guest Login 夜	SPGE	ANTY CONYT WATER DUTTIET	Print	1 sheet of paper	Welcome Guest Login 🛞
BATH COUNTY WATER DISTRICT				BATH COUNTY WATER DIS	(strain) (samoun)  rt size wards included, one calculate Apploit	Destination	🖨 Xerox Attalink 8055 Stat 🔹	
EID: 10012   CYCLE: JAN-DEC   PARTICIPATION DATE: 01/01/2015			ACTIVE COMPLIANT	EID: 10012   CYCLE: JAN-DEC   PARTICI	OPERATING REVENUES ESTIMATES AMENDED ACTUALS Operating Revenue Sciences Sci	Pages	Al	
FY 2022 WATER DISTRICT FINANCIAL DISCLOSURE REPORT				FY 2022 WATER DISTRICT FIN	OPENATING EXPENSES Question Services LLS/2/2018 Lnd Question Services LLS/2/2018 LLS/2/2018 Question Service Service Question Service	Copies	1	
OPERATING REVENUES	ESTIMATES	AMENDED	ACTUALS	OPERATING REVENUES	OTHER INCOME (DIDDCTORS) And Channel Research I. All III ALL III All III ALL III	Color	Color •	ACTUALS
Operating Revenues	\$2,299,680.00		\$2,426,375.00		Poseedit Internet Gamili 547,0028 SUI246-00 Vicial Other Internet Order/Internet 553,0028 SUIII (USALERI,OU			\$2,426,375.00
Total Operating Revenues	\$2,299,680.00 Back	Alt+Left Arrow	\$2,426,375.00	Total	Charge is Net Publisher 51,586.00 51,021.00 Proceeding and Program 51,586.00 Proceeding and Program 51,597.01 Total Avenued Lister 5 Total Avenued Lister 5 Composition 5 Total Avenued Lister 5 Composition 5 C	More settings	~	\$2,426,375.00
OPERATING EXPENSES	Forward Reload	Alt+Right Arrow Ctrl+R		OPERATING EXPENSES	Description         Obj         Obj           Steep Payson         No.8         Polis           Model Analysis (see all of part)         No.8         Polis           No.8         Polis         No.8           Model Analysis (see all of part)         No.8         Polis			
Operating Expenses	\$2,347,800.00		\$2,232,365.00		FY 2022 Approved Grant Exemption Payout Detail (See Instructional			\$2,232,365.00
Total Operating Expenses	\$2,347,800.00 Save as	Ctrl+S	\$2,232,365.00	Total	Gant Dan Penni Annan Gant Barra Gant Depart Depart Depart Depart Annanoimperen Tetal 50.00 Correctly Sea are unoth			\$2,232,365.00
Operating Income (Loss)	(\$48,120.00) Print Cast	Ctrl+P	\$194,010.00	Ope	ACKNONELDGEMMAT			\$194,010.00
OTHER INCOME (DEDUCTIONS)	Search images with Goog	gle		OTHER INCOME (DEDUCT				
Non-Operating Revenues (Expenses)	\$6.300.00		(\$390,468.00)	Non-Operating	Mater to Database			(\$390,468.00)
Proceeds from Capital Contributions	\$47,500.00 E Send to your devices \$47,500.00 E Create QR Code for this j		\$123,640.00	Proceeds from				\$123,640.00
Total Other Income (Deductions)	\$53,800.00	page	(\$266,828.00)	Total Other I				(\$266,828.00)
Change in Net Position	\$5,680.00 Translate to English		(\$72,818.00)	Ch	<ol> <li>204 Commonwealth of Kentucky, Department for sour Commonst. Seasourt</li> </ol>		Print Cancel	(\$72,818.00)
Principal Loan Payments	\$47,370.00	•	\$47,984.00	Pri	Everyonet HIGH (And 20HID) 1 (Hear CO-H) 55			\$47,984.00
Total Approved Grant Exemptions (Payouts)	(j)		0	Total Approved Grant Exemption	ns (Payouts)			(1)
Net Position (beginning of year)	N/A	N/A	\$0.070.105.00	Net Position (beginni	ng of year) N/A		N/A	\$9.079.105.00

#### **Saving Documents: Option 1**

- 1. Click and hold the "Ctrl" and the "S" keys on your computer keyboard
- 2. A screen will appear prompting you to save the document



# **Saving Documents: Option 2**

- 1. Right mouse click on your screen
- 2. A box will appear, click "Save as"
- 3. A screen will appear prompting you to save the document

CRCF				Welcome Guest Login (2)	Save As						×		- c
SPGE				weicome Guest Login (g)	( ← ⇒ × ↑ ■ ) T	is PC > Desktop			<ul> <li>✓ Ö Search</li> </ul>	n Desktop	P		Q ☆ Ď I
					Organize • New fold	н				10 ·	0		N X U U
BATH COUNTY WATER DISTRICT IID: 10012   CYCLE JAN-DEC   PARTICIPATION DATE: 01/01/2015					This PC This PC To 30 Objects Desktop Documents	Name All Folders Calculation Workbooks City MRA	Date modified 3/15/2024 5:14 PM 7/14/2023 12:56 PM 12/8/2022 1:06 PM	Type File folder File folder File folder	Size		^		Welcome Guest Login
FY 2022 WATER DISTRICT FINANCIAL DISCLOSURE REPORT					Downloads     Music     Pictures	COT Change Requests Documents Hold and Extension Forms Letters and Forms	12/15/2022 11:11 AM 11/1/2023 11:41 AM 11/1/2023 1:37 PM 1/3/2024 12:29 PM	File folder File folder File folder File folder					ACTIVE COMPLIA
OPERATING REVENUES	ESTIMATES		AMENDED	ACTUALS	Videos	New folder	2/5/2024 4:29 PM	File folder					
Operating Revenues	\$2,299,680,00			\$2,426.375.00	shared (\leas.ds.	Newspaper PDFs ORR and SPGE Documents	3/2/2023 9:40 AM 9/19/2023 10:15 AM	File folder File folder					
Total Operating Revenues	\$2,299,680,00		Alt+Left Arrow	\$2,426,375,00	Server Current/Vear (\\ea	Other	12/15/2023 8:38 AM	File folder			AMENDED		ACTUALS
	\$2,299,000.00	Back		\$2,420,575.00	** rebeccad.mortor	Public Portal - Help _ SPGE _ DLG.KY.GOV.	<ul> <li>3/18/2024 11:05 AM</li> <li>12/19/2023 2:20 PM</li> </ul>	File folder File folder					\$2,426,375.00
OPERATING EXPENSES			Alt+Right Arrow		File pame: 105	- Water District - Budget _ SPGE _ DLG.KY.GOV	17719270237701988	The little			~		\$2,426,375.00
Operating Expenses	\$2,347,800.00	Reload	Ctrl+R	\$2,232,365,00	Save as type: Web	sage, Complete					~		
Total Operating Expenses	\$2,347,800,00	Save as	Ctrl+S	\$2,232,365,00					_		_	_	
Operating Income (Loss)	(\$48,120.00)	Print	Ctrl+P	\$194,010.00		total operating expenses		\$2.347.80		Save Cano	8		\$2,232,365.00
	(\$48,120.00)	Cast		\$194,010.00		Operating Income (Loss)		\$2,347,80 (\$48,120			\$0.00		\$2,232,365.00 \$194,010.00
OTHER INCOME (DEDUCTIONS)		Search images with Google				openening interine (com)		(\$48,120	(000)		\$0.00		\$194,010.00
Non-Operating Revenues (Expenses)	\$6,300.00			(\$390.468.00)	OTHER INCOM	(DEDUCTIONS)							
Proceeds from Capital Contributions	\$47,500.00	Send to your devices		\$123,640,00	N	on-Operating Revenues (Expenses)		\$6,30	0.00				(\$390,468.00)
Total Other Income (Deductions)		Create QR Code for this page			P	oceeds from Capital Contributions		\$47,50	0.00				\$123,640.00
Change in Net Position	\$53,800.00	Translate to English		(\$266,828.00)		Total Other Income (Deductions)		\$53,80	0.00		\$0.00		(\$266,828.00)
	\$5,680.00			(\$72,818.00)		Change in Net Position		\$5,68	0.00		\$0.00		(\$72,818.00)
Principal Loan Payments	\$47,370.00	•		\$47,984.00		Principal Loan Payments		\$47,37	0.00				\$47,984.00
Total Approved Grant Exemptions (Payouts)				1	Total Ap	proved Grant Exemptions (Payouts)			(1)				(
Net Position (beginning of year)	N/A		N/A	£0.070.405.00		Net Position (beginning of year)			N/A		N/A		10.020.105.00

# **Return to the SPGE Dashboard**

#### • Click the SPGE's name to go back to the SPGE's Dashboard

SPGE	SPGE Welcome Guest Login 👁												
BATH COUNTY WATER DISTRICT				DUNTY WATER DISTRI								ACTIVE COMPLIANT	
FY 2022 WATER DISTRICT FINANCIAL DISCLOSURE REPORT			~ OPE	N TASKS (REGISTRATION &	k FINANCIAL DISCLOSUR	E REPORTING)							
OPERATING REVENUES	NUES ESTIMATES AMENDED		ACTUALS	FY	Task		Descriptio			Due Date			
Operating Revenues	\$2,299,680.00		\$2,426,375.00									Due	
Total Operating Revenues	\$2,299,680.00		\$2,426,375.00	2023	Budget Year End Ad	Budget Year End Actuals		Budget Year End Actuals		03/29/2024	10 days from now		
OPERATING EXPENSES		2024	Budget Amendmer	Budget Amendments Amendments to the budget				12/31/2024 287 days from now					
Operating Expenses				2024	Budget Year End Ar	Budget Year End Actuals Budget Year En			r End Actuals 04/01/2025			378 days from now	
Total Operating Expenses	\$2,347,800.00 \$2,347,800.00		\$2,232,365.00 \$2,232,365.00			5							
Operating Income (Loss)	\$2,347,800.00 (\$48,120.00)	\$0.00	\$2,232,365.00	~ AUD	IT REQUIREMENT TASKS								
OTHER INCOME (DEDUCTIONS)				FY	Requirement	Due Date	Due	Completed Date	Status			Exempt	Exempt Reason
Non-Operating Revenues (Expenses)	\$6,300.00		(\$390,468.00)	2015	Annual Audit	12/31/2016		02/25/2016					
Proceeds from Capital Contributions	\$47,500.00		\$123,640.00						Compliar				
Total Other Income (Deductions)	\$53,800.00	\$0.00	(\$266,828.00)	2016	Annual Audit	12/31/2017		02/28/2017	Compliar	nt			
Change in Net Position	\$5,680.00	\$0.00	(\$72,818.00)	2017	Annual Audit	12/31/2018		03/27/2018 Complian		Compliant			
Principal Loan Payments	\$47,370.00		\$47,984.00	2018	Annual Audit	12/31/2019		03/14/2019	Compliar				
Total Approved Grant Exemptions (Payouts)	0		•										
Net Position (beginning of year)	N/A	N/A		2019	Annual Audit	12/31/2020		02/26/2020	Compliar	nt			



# **Creating Lists**

# **Copying SPGE Data to Make a List**

- To create a list of the SPGE data found on the SPGE Public Portal:
  - 1. Go to the left side of the EID field
  - 2. Left mouse click and drag the mouse to the right and down, highlighting the fields
  - 3. Right mouse click on one part of the highlighted data and a box will appear. Left mouse click "Copy" to copy the data

SPGE Listing										
Search	Reset Grid									
EID T	SPGE Name 🛛 🔻	Cycle Id 🛛 🔻	Cycle 🔻	District Type 🛛 🔻	Headquarted 🔻	Counties Ser 🔻	Taxing Autho 🔻	Status 🔻	Is Compliant 🛛 🍸	T
10004	Adair County Water District	1	Jan-Dec	Water District	Adair	Adair	false	Active	COMPLIANT	View
10012	Bath County Water District	1	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	View
10013	Sharpsburg Water District	1	Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT	View
10026	Bracken County Water District	1	Jan-Dec	Water District	Bracken	Bracken	false	Active	COMPLIANT	View
10048	East Clark Water District	1	Jan-Dec	Water District	Clark	Clark	false	Active	COMPLIANT	View
10061	Allen County Water District	1	Jan-Dec	Water District	Allen	Allen	false	Active	COMPLIANT	View

PGE Listing										
Search	Q Reset Grid									
EID T	SPGE Name	Cycle Id	Cycle T	District Type	Headquarted 🔻	Counties Ser 🍸	Taxing Autho	Status T	Is Compliant	
10004	Adair County Water District	1	Jan-Dec	Water District	Adair	Adair	false	Active	COMPLIANT	View
10012	Bath County Water District	8	Jan-Dec	Water District	Bath	Bath, Menifee, Montgomery, Rowan	false	Active	COMPLIANT	View
10013	Sharpsburg Water District	8	Jan-Dec	Water District	Bath	Bath, Nicholas	false	Active	COMPLIANT	View
10026	Bracken County Water District	8	Jan-Dec	Water District	Bracken	Bracken	folge Ceri+C	Active	COMPLIANT	View
10048	East Clark Water District	1	Jan-Dec	Water District	Copy link to highlight Search Google for "EID	SPGE Name Cycle Id Cycle Distr		Active	COMPLIANT	View
10061	Allen County Water District	1	Jan-Dec	Water District	Print	iglish	Ctrl+P	Active	COMPLIANT	View

#### **Save the Data in Excel**

- To save the SPGE data found on the SPGE Public Portal:
  - 1. Open Microsoft Excel
  - 2. Right mouse click in field 1A and select the clipboard-paintbrush icon to paste

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2 3 4 5	[]ору								10004	Water	1	Jan-Dec	District	Adair	Active	Compliant	View				
5	Paste Options:							2		District											
7	â (î									Bath			Matan								
8	Paste Special								10012	County Water	1	Jan-Dec	District	Bath	Active	Compliant	View				
9	Insert							з		District											
11	Delete									Sharpsb			Mator								
12	Clear Contents								10013	urg Water	1	Jan-Dec	District	Bath	Active	Compliant	View				
13 14	a Quick Analysis							4		District											
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18	Get Data from Table/Range							5		District											
19 20	Dew Comment									East			Matan								
21	D New Note								10048	Clark Water	1	Jan-Dec	District	Clark	Active	Compliant	View				
22	Eormat Cells							6		District											
24	Pick From Drop-down List									Allen											
25	Define Name								10061	County Water	1	Jan-Dec	District	Allen	Active	Compliant	View				
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28										Big											

#### <u>Cities and Special District Branch</u> <u>Contact Information</u>

Cities and Special Districts Branch Department for Local Government 100 Airport Road, 3rd Floor Frankfort, Kentucky 40601 (502) 892-3490 Email: <u>dlg-csd@ky.gov</u> www.dlg.ky.gov

